



Team Manager

Team Managers have an extremely important role ensuring the successful management of the team and welfare of the players in their care. A Team Manager is responsible for the administration and management of the team and the welfare of all team members at training and competition

Responsibilities:

- Liaising with all team members, coaches and officials (and parents where applicable), to ensure players are appropriately dressed and made aware of all information regarding training, matches and club functions
- To ensure the club's Players Charter or Code of Conduct is adhered to by all members of the team at all times
- Ensure all equipment / kit is in place for all matches and training sessions.
- Adjudicating any problems that may arise among team members, the coach and supporters (and parents/employers where applicable)
- Acting as liaison officer between the club committee and the team
- Ensuring the team sheets and any other rules / regulations of the competition are observed and carried out
- Ensuring all welfare and safety requirements for the team are met
- Ensuring all players remain together at the competition and support each other whilst they are representing the club
- Distributing all required information and updates to players and coaches

Responsible to:

The Team Manager is responsible to the Director of Rugby and President of the club

Knowledge and skills required

- Strong interpersonal and oral communication skills including the ability to effectively liaise with players, coaches and administrators
- Strong organisational skills
- Sound knowledge of the selection procedures and rules / regulations of the competition