Post Title: Rugby Development Officer

Location: Bannockburn Rugby Football Club

Salary: National Minimum Wage (£8.36 per hour)

Hours: 10 Hours per week including weekends, 40 Hours per month max

Background

Bannockburn RFC is a club on the rise. Following a significant increase in players and teams in the adult section, including the creation of a women's team, we now look to increase and improve our junior section with the introduction of a Rugby Development Officer.

The Role

The role will be based out of Bannockburn RFC and the local area. You will focus on growing the participation at the S1-S6 level, known as the 'Midis Section, working with our partner clubs (Grangemouth, Falkirk and Hillfoots known as the 'Kelpies') in addition to working with local schools to promote the club and grow the Scottish Rugby Union 'School of Rugby' initiative.

The successful application will be given a number of objectives, but the focus will be on growing the participation and performance of the Bannockburn RFC Midis Section.

Salary

National Minimum Wage (£8.36 per hour) circa £6,000 p/a.

Main Duties and Responsibilities

- Lead the Bannockburn RFC Midis section as the section manager.
- Develop a coaching team to deliver high quality sessions to the Midi section.
- Work with the Kelpies to develop the skills and fitness of the Midis section.
- Liaise with the local community to grow the participation at the S1-S6 age group.
- Work with local school do instigate the 'School of Rugby' in support of the SRU.
- Work with Scottish Rugby development officer to organise fixture with local teams across the central belt.
- Assist in the planning and running of Rugby Festivals to promote the club and section.
- Attend all relevant child protection and inclusion training as provided/required by Bannockburn RFC, schools and local authority as required.
- Attend all Bannockburn RFC committee meetings.

Judgement and Decisions

- The post holder will be responsible to the Bannockburn RFC Chairman via the Director of Rugby in addition to the local Scottish rugby Caledonia Midlands Regional Manager.
- The post holder will be required to assist in delivering Sottish Rugby's and Bannockburn RFCs rugby strategies and plans across the central belt.
- At all times the post holder will adhere to Scottish Rugby and Bannockburn RFC's values and standards in addition to local authority child protection policies.
- The post holder will be required to work on their own initiative with no direct supervision.
- The post holder should be creative and produce imaginative ideas in how to grow the section.

Essential Knowledge, Skills, Experience and Qualifications

- Level 1 UKCC Coaching Qualification as a minimum.

- Good knowledge and understanding of the game of Rugby Union.
- Valid PVG membership.
- Full driving licence and access to a car.
- Ability to produce and adhere to risk assessments.
- Appropriate first aid certificate
- Ability to work with young people of all ages with enthusiasm and confidence.
- Ability to work with partners and key stakeholders.
- Excellent organisational skills.
- Excellent communication skills.
- Ability to plan and prioritise workload.

Desirable Knowledge, Skills, Experience and Qualifications

- Level 2 UKCC Coach Qualification.
- Good IT skills and experience.
- Experience in working in a rugby development environment.

Accountabilities

- This post will be funded by both Bannockburn RFC and Scottish Rugby and will be accountable to both organisations.

Hours

- The post holder will be expected to work irregular hours, with most hours being in the evenings and weekends.

Benefits

- The successful candidate will have access to all required training equipment.
- The role holder will receive free membership to Bannockburn RFC.
- The candidate will have access to all Bannockburn RFC facilities.
- The successful candidate will be supported through all future qualifications and progressions.

Health and Safety

- The post holder is responsible for their own Health and Safety in the workplace and that of other employed there, visiting or partaking in their sessions. The successful application will comply with the health and safety regulation of their work areas.

Equal Opportunities

- Bannockburn RFC and Scottish Rugby are equal opportunity employers. The successful candidate will behave in a manner that supports this.

Deadline

- Applications should be emailed to jimmysamueluk@yahoo.co.uk by **11 Jul 2021.** Please provide a CV and covering letter. Successful candidate will be contacted within one week to arrange an interview.